



## **Poway Field Hockey Boosters July 10, 2014 Meeting Minutes**

Attendees: Scott Bartel, Alisa Burr, Jared Burr, Leslie Busch, Melinda Patenaude, Pam Zemper

### **Field Hockey Board Meeting Structure**

The Board will adopt formal meeting structure.

#### **Motion: Board will adopt an abbreviated form of Roberts Rules of Order – J. Burr**

Motion 2<sup>nd</sup>- L. Busch

Motion Vote- 4 approved; 1 abstain

Motion approved

#### **Motion: Board to adopt draft bylaws - J. Burr**

Currently descriptions in draft format. Two sets of descriptions submitted, one from S. Bartel and one from J. Menacher. P. Zemper will review both sets and create and present a final version by mid-season.

Motion 2<sup>nd</sup> – P. Zemper

Motion Vote – 4 approved; 1 abstain

Motion approved

#### **Motion: Board to adopt Board job descriptions for Board Officer – J. Burr**

Currently descriptions in draft format. Two sets of descriptions submitted, one from S. Bartel and one from J. Menacher. Each Board member will review the descriptions and provide feedback and changes to P. Zemper. P. Zemper to will both sets and create and present a final version by mid-season.

Motion 2<sup>nd</sup> – A. Burr

Motion Vote – 4 approved; 1 abstain

Motion approved

#### **Motion: Nomination for M. Patenaude for Vice President –J. Burr**

Motion on hold. M. Patenaude prefers her role as "Team Mom/Player Representative/Team Manager.

Discussion: Proposed recognition and acknowledgment of leadership for J. Menacher. Issue unresolved; to be reconsidered at next meeting.

### **Season Registration**

M. Patenaude presented draft of player registration packet. Any revisions to be sent to M. Patenaude asap.

Discussion:

- Checks for registration fees and transportation fees to be separate.
- Timeline for registration to be set by M. Patenaude.
- Teams to be announced after the last day of tryouts 8/13; followed by an email.
- Business card fundraiser information to be reviewed with the players during the week of tryouts.

### **Website**

Each Board member to review the website for any issues, suggestions or ideas. Deadline for comments 7/13/14. M. Patenaude and S. Bartel to prioritize and review changes. S. Bartel to assist D. Vick for change implementation.

## Summer Camp

Poway Strikers Summer Camp canceled due to field issues. As an alternative the S. Bartel and B. Williams will offer no-fee training sessions at Silverset Park from 9 a.m. to 11 a.m. M. Patenaude sent email to players with information.

## Fundraising

L. Busch presented three restaurant fundraisers (8/8 Rubio's; 8/13 Chipotle; 8/17 In the Mix)

Discussion:

- Variety of ways that fundraisers will be promoted. Each fundraiser needs a flyer. Flyers to be distributed through social media blasts by board members, coaches, players and parents.
- Fundraiser information to be given to L. Sevarino's replacement. To be added to school's website.
- J. Burr to contact Poway Patch and S. Vaus.

## Spirit Wear

S. Bartel presented spirit wear options for kangaroo pocket sweater/sweatshirt; sweatpants, t-shirts and racer backs. For uniformity and continuity of team appearance would prefer Addidas spirit wear.

**Motion: To offer the above listed items as spirit wear options for players to purchase.** L. Busch

Motion 2<sup>nd</sup> – P. Zemper

Motion approved – 4 approved; 1 abstain

## Equipment

S. Bartel presented three quotes for goal keeper gear (Longstreth, Oboe, Mazon) . S, Bartel to research bag quotes.

Motion: To purchase leg guards, kickers (\$350) and helmet (\$140) from Mazon. – L. Busch

Motion 2<sup>nd</sup>. – P. Zemper

Motion approved – 4 approved; 1 abstain

Motion: To purchase two goal keeper bags for \$100 each. P. Zemper (post-meeting via email

Motion 2<sup>nd</sup> - B. Williams ***(Can Becky 2<sup>nd</sup> or do we need Board Member)***

Motion pending; awaiting board votes

Discussion:

- S. Bartel said that money would need to be allocated for game and practice balls for the season.
- M. Patenaude reviewed the player gear bags purchased from last year. If the unused bags can be returned and if the damaged bags had a warranty. S. Bartel to talk to vendor to inquire about a refund or credit.
- M. Patenaude discussed uniforms. Found an addition set of uniforms. J. Burr and M. Patenaude to assess all uniforms. Board to consider purchase of new uniforms in the future.
- S. Bartel said that money would be needed for game and practice balls.

## Season Dates

Discussion:

- M. Patenaude asked if there's an assigned date for yearbook photos; date TBD. Will have pizza party after.
- M. Patenaude asked if Board would have a regular meeting date. Board discussed that Monday nights best night.

8/27/2014

### **Marketing**

J. Burr proposed that a permanent line item be added to the budget for social media, Constant Contact that allows for group messaging and email. Fee is \$60 annually.

Motion: To purchase first year of Constant Contact for team communication for \$60. Item to be reviewed annually by the board. – P. Zemper

Motion 2<sup>nd</sup> – L. Bursch

Motion approved. 4 approved; 1 abstain

### **Next Meeting**

Monday, July 21, 2014 @ 6:30 p.m.