



## **Poway Field Hockey Boosters July 28, 2015 Meeting Minutes**

Attendees: Leslie Busch, Alisa Burr, Jared Burr, Melinda Patenaude, John Richards, Pam Zemper

### **Field Hockey Bylaws**

Board reviewed all operational changes, article considerations, edits and proofreading.

Motion made by L. Busch to vote electronically on this draft of Bylaws w/ tonight's corrections without Article 8. Motion failed. Board concerned that too many corrections made to the draft and need for the indemnity clause to be research further before Bylaws considered complete.

Motion made by J.Richards to vote that Bylaw draft considered a working document and will aggressively review indemnity clause.

Motion seconded by P. Zemper.

Motion passed unanimously.

### **Field Hockey Season Announcement**

M. Patenaude requested an email announcing new coaching staff and upcoming season news.

Action: J. Burr to draft email 1) announcing coach; 2) several Board members have Senior students and recruiting for new parents to join the Board for transition this season; 3) email to include notes from Team Manager, e.g. tryout dates.

### **Tryouts and Season Registration**

M. Patenaude preparing all registration materials. M. Patenaude to send email announcing 8/10/15 Tryouts and reminder for Ticket to Play.

### **Coaching Communication**

J. Richards to contact Coach Morgan to let her know what the Board needs for Budget considerations. Additionally, for any coaching uniforms, she will contact PHS Athletic Director.

Inform Coach Morgan to get the keys from Main Office.

### **Fall Sports Night**

Fall Sports night is 8/20/15. All Board members to attend to meet and greet parents and support coaches.

### **Next Board Meeting: Monday 8/17/15**

### **Online Post Meeting Communication**

#### **Fundraising**

- **Field Hockey Sponsorship Program (formerly Business Card Fundraising Poster)**
  - L. Busch to update the PHSFH Sponsorship letter. Additional Sponsorship Tiers to be added to the letter.
  - J. Richards created Fundraiser Sponsorship Tiers; board consensus expand fundraiser to include all tiers
  - Players will receive a 50% credit incentive for all Sponsors signed and delivered; Board consensus approved.
  - Email String started by L. Busch on 7/30/15 titled Introduction (Community) letter 2015, By email, there was a Board consensus to modify the "Business Card Fundraiser". Due to size and distribution issues in the past, few posters will be printed. Will save on cost and community display issues.
  - M. Patenaude and P. Zemper finalized Booster Sponsorship materials.
  
- **Wings-n-Things**
  - L. Busch contacted Wings-n-Things for a restaurant fundraiser. Per Email String by L. Busch, PHS Girls Field Hockey Fundraiser 8/7/15, fundraiser to be scheduled after practice times are finalized.

## Updated Bylaws and Indemnity Insurance

Email: Updated Bylaws and Insurance by J. Richards: 8/7/15

J. Richards sent updated Bylaws and further information for consideration for Article 8.1 Indemnification. J. Richard spoke to one of the Club Advisors from boosterclubs.org. Membership including resources and General Liability Policy costs: ( \$195 1<sup>st</sup> year, \$95 2<sup>nd</sup> yr and \$45/yr thereafter) we can get a General Liability policy with limits of \$1,000,000/\$2,000,000 for \$114 per year. Total investment \$309 the 1st year.

Email: Final?? – PHS FH Booster Club Bylaws revised 080818, 8/16/15, by J. Richards: Sent final version of Bylaws including update to Article 8 Indemnity. Will need formal vote to purchase insurance and a formal vote on Bylaws.

J. Burr confirmed from PHS Athletic Director that there's no cover for Boosters under the PUSD policies.

Email: FW: Booster Club Insurance by J. Richards: 8/16/15 Sent overview of NBCTC Discounted Booster Club Insurance. Board to review Insurance coverage and decide which policy fits best for Boosters and budget.

## End of Season Banquet

P. Zemper and M. Patenaude discussed and researched possibilities for banquet date and venue; wanted to possibly include information in Season Calendar and Overview information. All preliminary information provided to Banquet Coordinator, Trisha Richards.

## Booster Board Officer Changes

Email: Field Hockey News 7/29/15; distributed by M. Patenaude; written by J.Burr: informed field hockey parents of opportunities to join the Field Hockey Board. Many Board members have Senior players and more volunteers are needed at this time.

Email: Voting re New Board Members and Monday Meeting 8/4/15 by J. Richards

J. Burr and P. Zemper have submitted written resignations.

The following parents have stepped forward to join the Board: J.Plummer – Vice President, L. Flud - Fundraising and B. Blila - Webmaster.

We're still recruiting for Treasurer and Secretary.

Motion made by M. Patenaude to I make a motion to accept:  
the resignation of Jarred Burr, President and Leslie Busch, Fundraising Manager;  
the filling of the vacant position of President by John Richards;  
the new nominations of Jeff Plummer as Vice President and of Lesley Flud as Fundraising Manager.

Motion seconded by P. Zemper.

Motion passed unanimously.